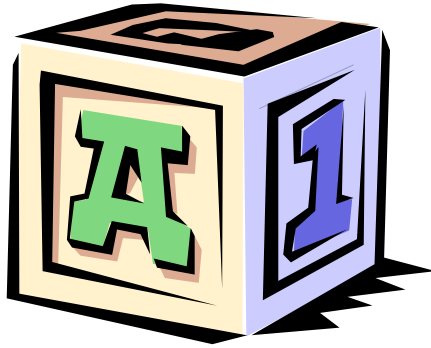


First Presbyterian



Weekday

Kindergarten

First Presbyterian Church
918 North Main Street
High Point, North Carolina 27262-3989
Phone: 336-884-2248
Fax: 336-884-0953

Kindergarten Staff

Katy Bobb - Director & 4 year teacher
603 Havershire Drive, Jamestown 27282
454-6231

Suzette Broman-Fulks - 3 year teacher
305 Pine Ridge Drive 27262
886-8700

Diane Rowsey - 2 year teacher
502 Sherbrook Drive 27262
991-8295

Jennifer Hughes – Infant teacher
3922 Johnson Street 27265
887-1510

Nora Bridge – Infant teacher
219 Montlieu Ave 27262
431-7950



Weekday Kindergarten Policies

Tuition:

A registration fee of \$40 per child is required at the time of registration. It is nonrefundable and holds your child's slot for the coming year. Monthly tuition is \$140. Tuition is \$135 for each additional child in the same family. Make checks for fees and tuition payable to First Presbyterian Church and designate "Weekday Kindergarten" on your check. Tuition checks should be given to your child's teacher or the director.

Tuition is due the first of each month. If payment is not made by the 30th of the month there will be a \$5 late charge per child. If financial difficulties arise, please speak with the director. Payments 60 days past due may result in your child being dropped from the program. There will be a \$25 fee charged for each check returned for lack of funds.

Age Groupings:

- Infant room -- must be six months old to enroll
- Two year olds
- Three year olds
- Four year olds

Enrollment in the Kindergarten program is according to the child's age as of August 31st.

Health:

A health certificate from your child's physician is required at the beginning of the school year. Forms are available in the church office.

A child will not be permitted in the classroom with any sign of a contagious disease. Parents are requested to notify the teacher immediately of any contagious disease, so that parents of children

who may have been in contact with the ill child can be notified. Children with a fever should remain at home until the fever is gone. Please advise us if school aged siblings have been exposed to head lice, pink eye, chicken pox or any other contagious diseases. In case of an emergency the parents will be notified as soon as possible.

We will be tasting different foods and playing outside throughout the school year. Please advise the teacher of any food or insect sting allergies that your child may have. Also we need to know if your child is allergic to any common first aid medications that may be used to treat minor cuts or scrapes.

Our teachers are certified in CPR and pediatric first aid.

Conferences:

Conferences will be held before school starts in September. These conferences will be held at school with the parents and children in the two, three and four year old groups. You will be contacted to schedule a time for this conference. The infant room will hold an open house in September to acquaint you with the room and discuss our procedures for the care of your child.

End of the year conferences will be held in May. They will be held at school.

School Hours:

School starts at 9 a.m. and ends at 12 noon Tuesday through Friday. Please be sure your child eats breakfast before coming to school. It is important that your child is at school on time. Being punctual is important so that your child can participate in all aspects of our program. It can be very upsetting to young children to miss favorite parts of the daily routine.

Equally important is picking your child up on time. Our teachers have other commitments after school. If you have an emergency and are going to be delayed, please call the church office (884-

2248). Children must be picked up by 12:10 p.m. Five dollars will be charged for each fifteen minutes that your child remains at school following the 12:10 p.m. deadline. Payment should be made to the teacher when you pick up your child.

At dismissal, please wait in the hall until the teacher opens the door. This allows the teacher to bring the days activities to a close in an orderly manner.

On days when it is raining heavily if you see orange cones at our normal entrance that will indicate we have someone stationed under the porte-cochere to assist in unloading children and escorting them to their rooms through the main building. If it is still raining heavily at noon please pick your child up under the porte-cochere.

We will observe the Guilford County School snow days. Check the radio or TV for announcements. If the schools are delayed, we will operate at our regular 9 a.m. starting time. If schools are closed for students, we will be closed. We do not post our closings on radio or TV. We will not observe public school workdays. Please consult our calendar for scheduled vacation days.

Discipline:

We do expect good behavior from the children and if a discipline problem arises, the teacher will handle it at the time. The parents will be notified if a problem becomes persistent or serious.

Due to the problems they cause, we do not want the children to bring any kind of weapons (real or play) or medication. If they do bring these things, the teacher will put the item away until dismissal.

We feel it is not too early for children to learn respect for adults and request that they address the teachers by "Miss or Mrs." rather than by their first name.

Birthdays:

Birthdays are a special time for children. If you would like to celebrate at kindergarten, please notify your child's teacher. Celebrations need to be worked into our schedule and should be simple. Summer birthdays can be celebrated before the end of school if desired.

Clothing:

Children should wear comfortable play clothes. We will be on the floor, on the outside playground equipment and working with various art materials such as paint, finger paint, paste, chalk and crayons. We prefer that they not wear flip flops as these are not safe when they are running on the playground. Be sure to provide a sweater or jacket on cool days, as we will spend time outside on nice days. Also, it is helpful to have a change of clothes for the season in the event of "accidents" (please include underwear). No pull-ups please.

Emergencies:

We need to have a way to contact you in the event your child becomes sick. Please provide your child's teacher with a number where we can reach you or someone who can act on your behalf.

Late Stay:

Late stay is an opportunity to have extra time for YOU. On Wednesdays and Thursdays, starting on September 14, children 18 months and older may stay at school until 2:50 p.m. There will be a charge of \$15 per child or \$22 for two children in the same family. You need to provide your child's lunch and drink and a towel for rest time. The children will have lunch, rest time, and activities. Late Stay is a self supporting program. In order to be viable we can only offer Late Stay when we have at least three children signed up by noon Tuesday. Any week when fewer than three children are registered, late stay will not be offered. If you cancel the day of Late Stay, except in the case of sickness, you will be required to pay for the day.

Playground:

Many of our families and their children find our church playground to be a fun and safe place to play and socialize after school. However, to keep it that way we are asking for your cooperation in a couple of areas.

- Please do not allow your child to play around the air conditioning equipment near the breezeway. It seems like a “fun” place to hide but there is potential to get hurt and we don’t want that to happen.
- Please keep the children out of the bushes. This is a downtown area. The homeless have been known to use the bushes as a place to camp and we have found “things” in the bushes during work days that you probably don’t want your child to see at this young age.
- Also, if your child needs to go to the bathroom please take them to the main building. There are bathrooms just down the hall from the breezeway entrance. The bushes and the mulched area are not appropriate places to take care of this need.

Thanks for helping us keep a safe and clean playground for all to use.

Kindergarten Calendar 2011-2012

August 31 – September 2 – Teachers report and conferences

September 6 – First Day of School

November 24 & 25 – No School – Thanksgiving Holiday

December 16 – Last day of school before Christmas Holiday

January 3 – School starts

April 5 – Last day of school before Easter Holiday

April 17 – School starts

May 24 – Family Picnic

May 25 – Last day of school

